



2018 CANDIDATE GUIDE

WOMEN'S HEALTH CARE PRACTITIONER

Congratulations on taking the next step in your career

– earning your WHNP-BC certification!

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IT IS IMPORTANT TO READ THE INFORMATION IN THIS GUIDE. IT WILL ANSWER YOUR QUESTIONS AND WILL EXPLAIN ALL POLICIES TO WHICH YOU WILL BE SUBJECT.

NCC core and subspecialty programs are accredited by the National Commission for Certifying Agencies

ABOUT THIS GUIDE

This guide lists fees, general policies and provides information that will help you prepare for the examination including sample questions to familiarize you with question format, competency statements and examination content in outline form. Study resources are also suggested for your review. It is recommended that you familiarize yourself with the information in this guide.

NCC examinations are offered in several different test administrations options. The NCC publication ***Guide to Testing Methods*** will explain the different rules and policies based on how you are taking the examination. Please download this publication from the NCC website and review the exam administration options. It should answer your questions about the NCC examination process.

If you have other questions, please feel free to contact NCC through the NCC website at NCCwebsite.org.

NCC'S PHILOSOPHY OF TESTING

Certification is an evaluative process that provides the opportunity for nurses in the obstetric, gynecologic and/or neonatal specialty to demonstrate publicly what they know and to be recognized for the special knowledge they possess. The NCC certification carries no licensing authority. The ability to practice as a nurse is regulated by the state boards of nursing, and while certification may be required in some states for advanced practice roles, NCC has no regulatory power to require states to recognize NCC certification for this purpose. Practice and educational standards are reflected in the certification process, but the responsibility for development of such standards rests with the professional nursing specialty organizations and the nursing educational community. NCC encourages individual nurses to seek out information about how certification relates to state licensure requirements, program accreditation of the educational institutions attended, the educational and practice standards of national nursing specialty organizations, and employment expectations in the community.

FEES & GENERAL POLICIES

EXAMINATION AND RELATED FEES

EXAMINATION FEES*

Computer Exam Fees are \$325 which includes the non-refundable \$50 application fee.

Institutional Certification Program (ICP) Exam Fees are pre-paid by your institution.

**Examination fees are subject to change.*

CHANGE REQUEST

Candidates who cannot take their currently scheduled examination, have missed their testing date or need to take a different exam - can request a change for a fee of \$125. Details are on the NCC website.

WITHDRAWAL FEE

A computer testing candidate who withdraws from testing will receive \$160 of their \$325 payment. ICP candidates cannot withdraw.

RETEST FEE

Retest candidates must pay full application and examination fees. There are no discounts and they must wait at least 90 days before resubmitting an application for testing.

SUBSTITUTION FEE

Candidate substitutions are not allowed for ineligible, withdrawal, or candidates who filed a change request.

THIRD PARTY PAYMENTS

Applicant fees paid by third parties will be reimbursed to the third party in the event the applicant is determined ineligible or withdraws within the specified time. Reimbursement will be in accordance with stated refund policies.

NO REFUNDS WILL BE CONSIDERED

- after the candidate has taken an examination
- for any candidate that is not successful in achieving certification
- for candidates who failed to take the exam via computer within their 90 day testing window and did not submit a change request within stated time frames

Computer exam candidates can change their scheduled testing date to another date within their window *once for free*.

Candidates must handle this directly with PSI/AMP.

Refer to the NCC testing guide for details.

FEES & GENERAL POLICIES

PAYMENT INFORMATION

- All applications are subject to a nonrefundable application fee.
- All fees are nonrefundable except where otherwise noted.
- Payments can be made by credit card (Visa, American Express and MasterCard only).
- Payments can be made by check: bank routing number and account number required.
- For payments made by third parties, any refund reimbursement will be issued to the third party and not to the applicant.
- All payments must be in US funds.
- NCC does not accept debit cards or split payments (part check and part credit card).
- Exam fees can be submitted only online at the NCC website. Applications will not be accepted by mail, phone or fax.
- NCC will accept group payments for certification exams from institutions. Details are on the NCC website.

OTHER PAYMENT RELATED FEES

INCOMPLETE APPLICATION FEE

Incomplete applications are those missing any requested information or documentation, contain wrong or no fees, or for any other reason results in an inability to determine applicant eligibility status. Such applications, are subject to a **\$30 re-processing fee** and all documents and fees must be reconciled in full no later than 21 days prior to the exam.

INELIGIBLE FEE

Any applicant determined ineligible (for any reason) will be assessed the **\$50 nonrefundable application fee**. The examination fee will be refunded.

RETURNED CHECK FEE

A **\$30 fee** will be assessed to any applicant whose check or e-check is returned to NCC for any reason. Remittance thereafter of all fees and applications must be in the form requested by NCC. Contact NCC for requirements.

CREDIT CARD CHARGEBACK

A **\$30 fee** will be assessed if an applicant's credit card company issues a notice of retrieval or a chargeback in response to the cardholder's dispute of the credit card charge. Remittance thereafter of all fees and applications must be in the form requested by NCC. Contact NCC for requirements.

THIRD PARTY PAYMENTS

Applicant fees paid by third parties will be reimbursed to the third party in the event the applicant is determined ineligible or withdraws within the specified time. Reimbursement will be in accordance with stated refund policies.

Certification will be revoked or withheld if a returned check or a chargeback request on a credit card payment results in loss of income to NCC and the monies are not recovered in an alternate payment. Fees received at any time will first be applied to any unpaid prior certification/special fees.

FEES & GENERAL POLICIES

VERIFICATION OF CERTIFICATION

Third party notification of status will not be released without authorization from the WHNP-BC. A \$30 fee is required for any third party notification or issuance of duplicates of test results reports. Verification requests can only be submitted after official written results have been received in the mail.

Verification requests can only be made via the online verification system on the NCC website NCC does not issue verifications via the mail or fax.

GENERAL POLICIES

UNSUCCESSFUL CANDIDATES

A candidate who sits for the examination and does not receive a passing score is not eligible for any refund nor for any credit on any later NCC exam.

EXAM CATEGORY CHANGES

Requests to change examination category must be made prior to making an appointment to take the test. You can only request an exam category change by completing a **Change Request Form** on the NCC website and submitting with non-refundable payment of \$125. **Candidates are only allowed one change option** (e.g. if you reschedule your exam date, you will not be able to change your exam category). All change requests must be approved by NCC. **There will be no refund of original or Change Request Form fees.** Eligibility must be re-established for the new exam category, and additional documentation and fees may be required. The time to consider eligibility for the new category will count toward the original 90 day window assigned to take the examination. Examinees must take the exam for which they have been determined eligible. No changes will be permitted on examination day. If a candidate knowingly or unknowingly takes an examination other than the one she/he was found eligible to take, the examination will not be scored. No refunds will be allowed, and all fee policies will apply if the candidate reapplies for an examination.

RETEST POLICY

You may retake the examination if you do not pass. You must reapply, submit all applicable fees and documentation, and re-establish eligibility according to the appropriate deadlines. There is no limit to the number of times you may retake the examination however candidates must wait at least **90 days before making application to retake the examination** by computer or paper and pencil. All submission deadlines for application for paper and pencil testing must be met. No accommodation will be given to those who are retesting via paper and pencil mode if they cannot meet application deadline because of the 90 day wait rule. The **maximum number of times a candidate can take the same NCC test in a calendar year is two.**

AMERICANS WITH DISABILITIES ACT

Special testing accommodations will be provided pursuant to the Americans with Disabilities Act. Contact the NCC office for further information before submitting your application.

FEES & GENERAL POLICIES

REVIEW COURSES AND MATERIALS

NCC does not offer or sponsor review courses or review materials for its certification examinations. Examination candidates should review any purported course of study as being independent of NCC. You should carefully examine the merits of any individual exam preparation offering before you participate.

**POLICIES ARE SUBJECT
TO CHANGE
WITHOUT NOTICE.**

GENERAL POLICIES (CONTINUED)

TEST DISCLOSURE

NCC does not make test questions available for review. Because test questions may be used for more than one examination administration, distributing this information would compromise the security of the test questions and would increase the cost of certification if the questions had to be replaced each year.

APPEALS PROCEDURE

Any request to waive any policy of the NCC Board of Directors relative to eligibility, administration, examination content issues, or certification maintenance must be received in writing within 60 days of the dispute. All requests should be sent to the attention of the NCC President at nccpresident@nccnet.org. The correspondence should contain a detailed account as to why the NCC policy should be waived or the candidate's status should be changed. Such requests are referred to the NCC Policy Review Committee of the Board of Directors. All decisions will be provided in writing. Cases not resolved by the Policy Review Committee will be referred to the full Board of Directors.

NONDISCRIMINATION

It is the policy of NCC that no individual will be excluded from the examinations as a result of age, sex, race, religion, national origin, ethnicity, disability, marital status, sexual orientation, military status or gender identity.

REVOCAION

Your certification may be revoked for falsifying any information submitted relative to eligibility to take the certification examination or for maintaining certification, for losing your license to practice nursing, or for failing to pay designated certification or maintenance fees.

ANSWER SHEET REVIEW OF PAPER AND PENCIL EXAMINATIONS

All answer sheets are scored electronically. If you believe there might be a discrepancy in your results, you may request a review of your answer sheet for a fee of \$40. This request must be submitted online at the NCC website within 60 days of the exam date. The online request form is under "Other helpful information" in the Certification Exam section of the "Get Certified" tab. You will be notified of the results by mail.

RETENTION OF ANSWER SHEETS AND EXAMINATION BOOKLETS

All answer sheets are kept for one year from the date of the examination. Examination booklets used by the candidates are kept for six months from the date of the examination. Computer answer strings are kept for at least one year from the date of the examination.

ABOUT THE EXAM

ABOUT THE EXAM

TIMED EXAMINATION

Three (3) hours are allotted to complete the examination.

EXAM FORMAT

The Women's Health Care Nurse Practitioner examination consists of up to 175 test questions. 150 are counted for scoring and the remainder are embedded in the exam as pretest items. The pretest items do not count toward the examinee's final results.

- There is one question format used for all NCC examinations.
- Each question has a premise (stem) and three alternative answers.
- The answer options are alphabetized by the first word in each answer option to randomize the answers.
- Computer tests are delivered in a different random order for each candidate.
- Questions will test both basic knowledge and application of knowledge.
- Questions that contain laboratory data will show results in conventional units of measure with international units in parentheses.
- Drugs are listed in both generic and trade names where appropriate.

EXAMINATION CONTENT DEVELOPMENT

The development of NCC certification involves many individuals and involves a meticulous process of review. There are three major groups that contribute to the test development process:

ITEM WRITERS:

NPs and others identified with special expertise have the responsibility of drafting test items per designated assignment for review by the content team and expert reviewers. Item writers are solicited from the WHNP-BC population and through recommendations.

REVIEWERS:

Reviewers are NPs or other designated experts who assist the content teams in review of test items developed by the item writers. Reviewers are responsible for reviewing items for content relevance and confirming that references cited for the questions support the items as written.

CONTENT TEAMS:

Content team members are experienced practitioners and are appointed on an annual basis by the NCC President. Content teams are solicited from the WHNP-BC (Women's Health Care Nurse Practitioner Board Certified) population, NCC item writer workshop participants and from experts in the field. To see the current membership composition of the Content Team responsible for the Women's Health Care Nurse Practitioner examination, please visit the NCC website under the section on NCC Leadership.

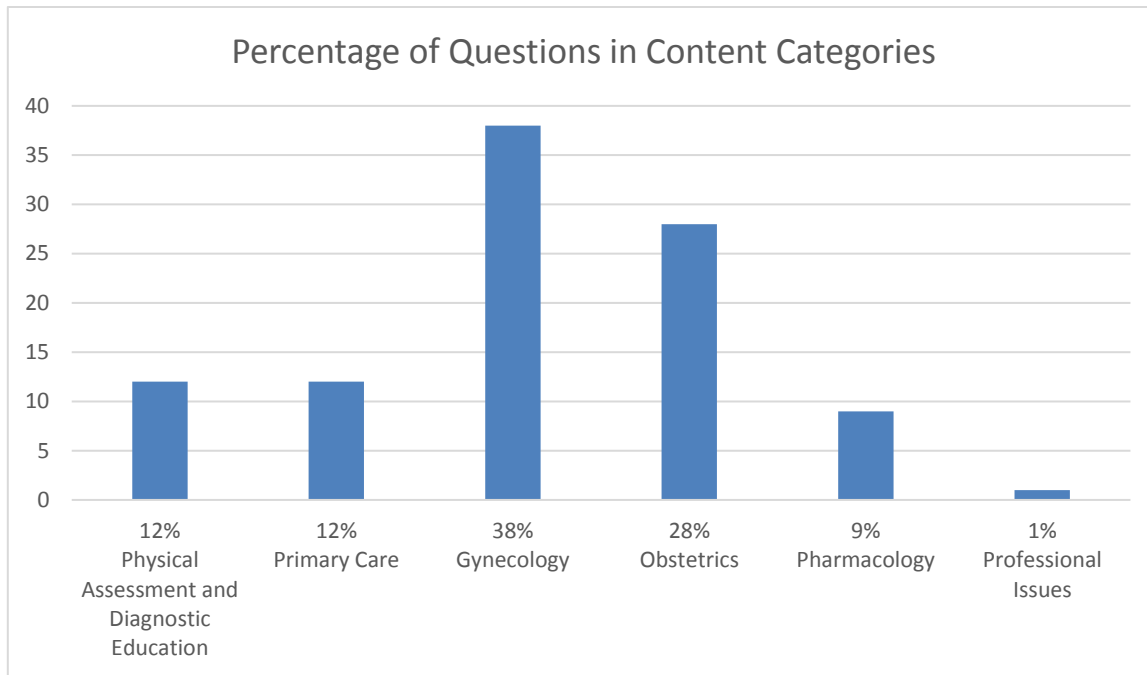
Content team members are NPs or other identified experts who:

- develop and update the test outline and competency statements
- review test items developed by item writers
- set the pass/fail standard
- review item statistics from exam administrations and pretest examinations
- approve the exam forms to be administered
- review item banks
- undertake content validation studies

EXAMINATION CONTENT
CONDENSED EXAM OUTLINE



Women's Health Care Nurse Practitioner exam



The above chart shows the percentage distribution of questions on the WHNP exam across the major content categories covered on the examination. The major focus of the examination is on gynecology & obstetric components with gynecology having the most emphasis. Lesser emphasis is on primary care and physical assessment & pharmacology with professional issues having the least number of questions assigned to this content category.

Expectations for WHNPs include a male component and questions on the exam can include male care in reference to physical examination, management of sexually transmitted diseases and infertility issues.

EXAMINATION CONTENT

CONDENSED EXAM OUTLINE

CONDENSED EXAM OUTLINE

Areas of knowledge to be tested on the Woman's Health Care Nurse Practitioner examination are listed in the following outline. This list is not intended as an all-inclusive review of the scope of knowledge of the women's healthcare nurse practitioner. It is provided only to help certification candidates evaluate their own nursing practice.

Percentages identified for the topic areas represent a range of the number of test questions assigned to each content area and therefore might total more or less than 100 percent. These ranges do not necessarily reflect the content of future examinations.

10.00	Physical Assessment and Diagnostic Testing (12%)
10.01	Health History & Physical Examination
10.02	Diagnostic Studies/Laboratory Tests/Procedures
11.00	Primary Care (12%)
11.01	Recognition, Basic Management and/or Referral of Common Health Problems
11.02	Health Promotion and Patient Counseling
12.00	Gynecology (38%)
12.01	Gynecology -- Normal
12.02	Gynecologic - Deviations
12.03	Fertility Control
12.05	Male Issues Affecting Women's Health
13.00	Obstetrics (28%)
13.01	Physiology of Pregnancy
13.02	Prenatal Care
13.03	Assessment of Fetal Well Being
13.04	Complications of Pregnancy
13.05	Postpartum
14.00	Pharmacology (9%)
14.01	Pharmacokinetics/dynamics
14.02	Pharmacotherapeutics (Prescription And Otc's) Indications
15.00	Professional Issues (1%)

including: Evidence Based Practice, Legal/Ethical/Communication Issues, Research, Patient Safety

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

ASSOCIATED COMPETENCIES

- Obtain a general health history, perform a general screening physical examination, obtain and/or interpret appropriate diagnostic procedures and laboratory tests.
- Initiate pharmacologic therapy as appropriate or per protocol to manage general health, gynecologic and obstetric health needs of women throughout their life cycle.
- Identify gynecologic deviations from normal, formulate a diagnosis and provide management and education or refer and collaborate as necessary.
- Provide physical assessment, management and education for women and men in need of reproductive health care.
- Obtain an obstetric history, perform a prenatal examination, and obtain and/or interpret appropriate diagnostic procedures and laboratory tests relevant to obstetrics.
- Provide comprehensive prenatal and postpartum management and education for women with low risk pregnancies.
- Differentiate common non-gynecologic medical problems and other deviations from normal and provide education, management or referral when appropriate.
- Understand the impact of primary care health problems in women's health
- Provide general health supervision, health maintenance, education and counseling to women during the life cycle, including pregnancy.
- Obtain a gynecologic history; perform a gynecologic examination and obtain and/or interpret diagnostics studies and laboratory tests relevant to gynecology
- Screen for high risk pregnancies, pregnancy complications and postpartum complications; identify deviations from normal, refer or collaborate as appropriate on prenatal and postpartum education and management.
- Manage pharmacologic therapy based on evidence or best practice in primary care, gynecologic and obstetric health needs of women throughout their life cycle. Understand the broad categories of drugs (types of drugs) based on their action.
- Understand basic research principles and apply research findings to evidence-based practice
- Apply ethical, legal and professional issues inherent in providing care as a Women's Health Care Nurse Practitioner

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

PHYSICAL ASSESSMENT AND DIAGNOSTIC TESTING

I. Health History & Physical Exam

Health History

Chief complaint/history of present illness (this is embedded in other questions)

- Past medical history
- Medication Reconciliation
- Surgical history
- Obstetric/Gynecologic history
- Allergies
- Health risks
- Family history
- Social history
- Sexual history

Physical Examination

Exam related to illness or complaint and the overall assessment with a focus on major deviations

- Anthropometric (such as BMI, Weight, Height) measurements
- Vital signs
- HEENT
- Heart and lungs
- Breast
- Abdomen (Evaluation of the acute abdomen, hernia)
- Reproductive (Female and Male)
- Rectal
- Extremities
- Musculoskeletal
- Neurologic
- Endocrine
- Skin

II. Diagnostic Studies

- Hematologic studies
 - CBC with D&P
- Blood typing and antibody screening
- Hemoglobin electrophoresis
- Diabetic testing (such as Hemoglobin A1C, 1 and 3 hour glucose tolerance)
- Protein/Creatinine (PC) ratio
- Blood clotting studies
- Serologic screening (such as RPR, CMV, HSV, Toxo, HIV)
- Hormone studies
- Comprehensive metabolic panel
- Lipid profile
- Urinalysis
- Fecal occult blood testing
- Vaginal smears for microscopic study
- Cervical and vaginal cultures
- Testing and cultures for STI's
- Throat, skin and wound cultures
- Cervical cytology and HPV testing
- Test for ruptured membranes
- Biopsies (Endometrium, Cervix, Vulva, Breast)
- Genetic testing (Basic principles of genetic testing)
 - Screening tests for obstetrical patients
 - Ethnic specific genetic testing
 - Cancer genetic screening (BRCA 1 and 2)
 - Basic patterns of inheritance

Imaging Studies (Common indications for these studies)

- Ultrasonography
- Mammography
- Bone densitometry

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

PRIMARY CARE

I. Recognition, Basic Management and/or Referral of Common Health Problems (Evaluation, diagnosis, treatment or referral)

Skin

- Chronic and acute skin conditions
 - vitiligo,
 - psoriasis
 - eczema
 - contact dermatitis
 - trinea
- Cancer

HEENT

- Conjunctivitis
- Rhinitis
- Pharyngitis
- Sinusitis
- Otitis

Respiratory

- Asthma
- Bronchitis
- Upper respiratory Infection

Cardiovascular

- Hypertension
- Thromboembolic disease (e.g. pulmonary embolism)
- Hyperlipidemia

Gastrointestinal

- Gastroesophageal reflux
- Constipation
- Hemorrhoids

Genitourinary

- Urinary tract infection (e.g. cystitis, urethritis, pyelonephritis)
- Renal Stones
- Incontinence

Musculoskeletal

- Back pain
- Osteoarthritis
- Sprains and strains

Neurologic/Psychiatric

- Headaches
- Psychosocial

Endocrine

- Diabetes
- Thyroid

Hematologic

- Common anemias (e.g. iron deficiency, folate deficiency, thalassemia)
- Rheumatologic
- Common autoimmune disorders (fibromyalgia, common fatigue, arthritis)

II. Health Promotion and Patient Counseling

Risk Assessment, Disease Prevention, Counseling and National Screening Guidelines

- Cancer screening (age appropriate)
- Diabetes
- Cardiovascular disease
- Hyperlipidemia
- Obesity/weight management
- Osteoporosis
- Healthy lifestyles
 - diet
 - nutrition
 - exercise
 - stress management
- Addictive Disorders
 - Tobacco
 - Alcohol
 - Drugs
- Reproductive life planning
- Abuse and violence
 - Family
 - Sexual
 - Elder
- Parenting
- Sexuality
- Preconception counseling

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

GYNECOLOGY

I. Gynecology- Normal and Age Specific

- Anatomy and physiology of reproduction throughout the life cycle
- Menopause/Menarchy

II. Gynecologic Deviations

Evaluation, diagnosis, treatment, referral, counseling and/or education as appropriate

- Bartholin gland abscess/cyst
- Menstrual disorders (e.g. primary and secondary amenorrhea, dysmenorrhea)
- Vaginitis/vaginosis
- Sexually transmitted infections
- Pelvic pain
- Endometriosis
- Infertility (e.g. etiologic factors, initial workup)
- Abnormal cervical cytology and HPV testing
- Adenomyosis
- Adnexal masses
- Abnormal Uterine Bleeding
- Cervical and Endometrial Polyps
- Leiomyomata uteri
- Malignant disorders
 - endometrium
 - cervix
 - ovarian
 - vagina/vulva
- Breast Disorders
 - cancer
 - fibroadenoma
 - fibrocystic breast changes
 - other benign disorders
- Breast augmentation/reduction
- Pelvic organ relaxation & prolapse
- Polycystic ovarian syndrome
- Vulvar dystrophies and dermatoses
- Müllerian defects

III. Fertility Control

- Fertility Awareness
- Barrier methods
- Emergency contraception
- Pharmacologic methods
 - Oral
 - Injection/Implants
 - Transdermal
 - Vaginal
 - Intrauterine contraception
 - Tubal occlusion methods
- Unintended Pregnancy
 - Induced abortion
 - Options Counseling

IV. Male Issues Affecting Women's Health

- Sexuality
- Contraception
- Infertility
- Sexually transmitted infections

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

OBSTETRICS

I. Physiology of Pregnancy

- Normal fetal-placental development
- Alterations in maternal anatomy/physiology

II. Prenatal Care

- Gestational dating
- Risk assessment
- Nutrition
- Immunizations
- Medication reconciliation
- Health guidance
- Screening tests
- Common discomforts of pregnancy
- Pregnancy Specific Exam

III. Assessment of Fetal Well Being

- Amniotic fluid index
- Biophysical profile
- Genetic Screening and diagnostic tests
- Nonstress testing
- Ultrasound

IV. Complications of Pregnancy

Evaluation, diagnosis, treatment, referral, counseling and/or education as appropriate

Maternal medical disorders

- Diabetes
- STI/HIV
- Hypertension
- Epilepsy
- Substance Abuse
- Thrombocytopenia
- Anemia
- Infection (hepatitis, viral illnesses)
- Thyroid
- Obesity
- GERD

Pregnancy Specific Conditions

- Trophoblastic disease
- Placenta previa
- Abruptio placenta
- Placenta accreta
- Bleeding in pregnancy
- Cervical insufficiency
- Intrauterine fetal death
- Multiple gestation
- Gestational Diabetes
- Postdates
- Ectopic pregnancy
- Preterm labor
- Hyperemesis gravidarum
- Hypertensive disorders of pregnancy
- Malpresentations
- Rh isoimmunization
- Coping with pregnancy loss
- Fetal growth aberrations (IUGR, macrosomia)
- Thromboembolic disorders

V Postpartum

Common physiological changes (involution, lactation)

Postpartum care

- Care of perineal area
- Care of breasts
- Fatigue and sleep disturbances
- Lochia
- Breastfeeding
- Contraception
- Nutrition
- Emotional changes

Postpartum complications

- Bladder distention & urinary retention
- Hematoma
- Hemorrhage
- Hemorrhoids
- Postpartum depression/psychosis
- Infection
- Thromboembolic disorders
- Endometritis
- Mastitis

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

PHARMACOLOGY

I. Pharmacokinetics/dynamics

- Pharmacokinetics (distribution, absorption, excretion and metabolism)
- Pharmacodynamics (mechanism of action, concentration and half life)

II. Pharmacotherapeutics Indications (Prescription and OTCs)

- Side effects
- Drug interactions
- Contraindications
- Patient education

EXAMINATION CONTENT

TEST CONTENT OUTLINE & ASSOCIATED COMPETENCIES

PROFESSIONAL ISSUES

Ethical Principles

- Autonomy
- Beneficence
- Non-maleficence
- Justice

Professional/Legal Issues

- Professional Regulation Practice
- Legal liability
 - Consent
 - Documentation/medical records
 - Negligence/malpractice
 - Patient confidentiality

Evidence based practice

- Terminology
 - Reliability
 - Validity
 - Significance
 - Levels of Evidence
- Quality Improvement
- Research utilization

Patient Safety

- Communication
- Interprofessional practice

EXAMINATION CONTENT

STUDY RESOURCES

STUDY RESOURCES

- Beckmann, et al., *Obstetrics and Gynecology*, Beckman, LWW, 2014.
- Berek, et al., *Berek & Novak's Gynecology*, LWW, 2012.
- Cunningham, et al., *Williams Obstetrics*, McGraw Hill, NY 2014.
- Davidson, et al., *Maternal Newborn Nursing & Women's Health Across the Life Span*, Pearson, 2016.
- Decherney, et al., *Current Diagnosis & Treatment: Obstetrics & Gynecology*, McGraw Hill, 2013.
- Di Saia, et al., *Women's Health Review, A Clinical Update in Obstetrics-Gynecology*, Elsevier-Saunders, 2012.
- Edmunds, et al., *Pharmacology for the Primary Care Provider*, Mosby Elsevier, 2013.
- Goldman, et al., *Goldman-Cecil-Medicine*, Elsevier, 2016.
- Guido, et al., *Legal and Ethical Issues in Nursing*, Pearson, 2013.
- Hacker, et al., *Essentials of Obstetrics & Gynecology*, Saunders Elsevier, 2016.
- Hatcher, et al., *Contraceptive Technology*, Ardent Media, NY 2011.
- Katzung, et al., *Basic and Clinical Pharmacology*, McGraw Hill, 2014.
- Kee, et al., *Pharmacology: A Patient-Centered Nursing Process Approach*, Elsevier, 2015.
- King, et al., *Pharmacology for Women's Health*, Jones and Bartlett, 2015.
- Lawrence, et al., *Breastfeeding A Guide for the Medical Profession*, Elsevier-Mosby, 2016.
- Lobo, et al., *Comprehensive Gynecology*, Elsevier, 2017.
- Mattison, Donald, R., *Clinical Pharmacology During Pregnancy*, Academic Press, 2013.
- Polit, et al., *Essentials of Nursing Research: Appraising Evidence for Nursing Practice*, LWW, 2013.
- Schorge, et al., *Williams Gynecology*, 3rd ed., McGraw Hill Medical, 2016.
- Speroff, et al., *A Clinical Guide for Contraception*, LWW, 2011.
- Troiano, et al., *High-Risk & Critical Care Obstetrics*, LWW, 2013.

SAMPLE QUESTIONS

WOMEN'S HEALTH CARE NURSE PRACTITIONER SAMPLE QUESTIONS

Listed below are sample questions to acquaint you with the test question format. These questions do not reflect the scope or the difficulty level of the questions on the actual examination. The reference from which each question is derived is also cited. However, other Study Resources might substantiate a different answer.

The rigorous review to which actual test questions are subject is not applied to these sample questions. The focus that should be attended to in reviewing these items is format, not content.

1. After two months on low dose oral contraceptives, a woman reports repeated light mid-cycle breakthrough bleeding. A physical examination shows no organic cause. The nurse practitioner should
- A. change the patient to a higher estrogen dose pill
 - B. have the patient double up pills on days 14-15
 - C. reassure the patient that this is normal and the bleeding will stop

Answer: C

Lobo, et al., *Comprehensive Gynecology*, Elsevier, 2017, pg. 247.

2. Pelvic examination during the first trimester of pregnancy characteristically reveals
- A. a soft, nontender lower uterine segment
 - B. a uterus flattened in its anterior posterior position
 - C. thin cervical mucus showing a fern pattern microscopically

Answer: A

Hacker, et al., *Essentials of Obstetrics and Gynecology*, Saunders Elsevier, 2016, pg. 14.

3. The HPV vaccine is most effective if performed
- A. at the time of initial exposure to the human papillomavirus
 - B. before the onset of sexual activity
 - C. when any noted cervical change occurs on the Pap smear

Answer: B

Hacker, et. al., *Essentials of Obstetrics and Gynecology*, Saunders Elsevier, 2016, pg. 430.

4. In the cardiac cycle, systole is the period when there is
- A. closure of the aortic valve
 - B. ventricular contraction
 - C. ventricular relaxation

Answer: B

Goldman, et. al., *Goldman-Cecil Medicine*, Elsevier, 2016, pg. 265

5. Women with an average risk for gestational diabetes should be screened for the disease at what gestation?
- A. 20-23 weeks
 - B. 24-28 weeks
 - C. 32-34 weeks

Answer: B

Hacker, et. al., *Essentials of Obstetrics and Gynecology*, Saunders Elsevier, 2016, p. 93.

SCORING & SCORE REPORT

HOW EXAMS ARE SCORED

NCC examinations are criterion-referenced. This means the passing score is based on a predetermined criterion. This criterion is a statistical ability level established by the Content Team based on evaluation of criticality of content and the test questions' past statistical performance. Questions used to determine pass/fail have proven statistical history that demonstrates the question is appropriate for use to measure an individual's ability level.

There is no set percentage passing level. **An ability level for each candidate is calculated based on the number of questions they answer correctly (there is no penalty for wrong answers).** Pass/fail is determined based on this ability level as compared to pass/fail standard which is a predetermined ability criterion. When different forms of the examination are used, a process called equating is initiated. This procedure converts all results to a common scale. So someone who takes a slightly more difficult form of the exam will need to answer fewer questions correctly than someone who takes a slightly easier form of the exam.

NCC utilizes the item response theory of psychometrics for the analysis of its examinations. Item response theory (Rasch analysis) is the study of test and item scores based on assumptions concerning the mathematical relationship between abilities and item responses. This is a commonly used system, and such examinations as the NCLEX and other health related certification examinations utilize this type of psychometric analysis.

Test results reports will identify a pass/fail status and will give feedback on the various content areas of the examination in the form of word descriptors: very weak, weak, average, strong and very strong. No percentage or standard score will be given.

SCORING & SCORE REPORTS

SAMPLE SCORE REPORT

Whether you take the computer or paper and pencil version of the examination, you will receive an official test results report from NCC. Shown below is a sample test result report for a candidate who has passed the examination.

WOMEN'S HEALTH CARE NURSE PRACTITIONER EXAMINATION

Test Results

NAME DATE

ADDRESS

Pass/Fail: PASS

Exam Content Report

The following provides information regarding your performance on the different content areas tested on the examination.

This report is provided for informational purposes only to assist in identifying your areas of strength and weakness. There is no requirement that a certain number of questions in each content category must be answered correctly to pass the examination. Passing the examination is based on the total number of questions answered correctly on the entire examination.

Content Area & Percentage

Your Results:

Range of Questions Asked:

Physical Assessment and Diagnostic Evaluation Primary Care, Professional Issues (15-20%)	WEAK
Gynecology (35-40%)	VERY STRONG
Obstetrics (25-30%)	AVERAGE
Pharmacology (15-20%)	AVERAGE

TERMS OF CERTIFICATION AND CERTIFICATION MAINTENANCE

WHEN YOU PASS THE EXAM

CREDENTIAL

Your NCC certification status entitles you to use the credential WHNP-BC (Women's Health Care Nurse Practitioner – Board Certified).

TERMS OF CERTIFICATION

NCC certification is awarded for a period of three years.

The effective date for certification is the date on the official NCC letter that tells you that you have successfully completed the certification process.

**NO CONTINUING
EDUCATION IS ISSUED FOR
TAKING THE
WOMEN'S HEALTH CARE
NURSE PRACTITIONER
NURSING EXAM.**

MAINTAINING YOUR CERTIFICATION

- NCC certification must be maintained on an ongoing basis every three years.
- Certification that is not maintained will expire
- The NCC certification maintenance program allows you to continue your certification status by obtaining specific hours of continuing education credit as defined in your Education Plan, which is generated by your Continuing Competency Assessment (CCA).
- For continuing education credit to be used for certification maintenance it must be earned **AFTER you have taken your Assessment and in the areas defined by your Education Plan** before your maintenance is due.
- The maintenance process includes filing a maintenance application prior to your maintenance due date with appropriate fees and requested documentation. Using NCC CE modules does NOT automatically maintain your certification. You must file a maintenance application and pay a maintenance fee in addition to any CE fees.
- Maintenance applications are subject to random audit. If you are chosen for audit, you will be required to upload CE certificates and course descriptions. These records should be maintained during each maintenance cycle, until your maintenance application has been approved.

You may apply for maintenance up to 1 year prior of your maintenance date. As long as you have obtained the required contact hours of continuing education credit—**you do not need to wait until your maintenance deadline to apply**. Maintenance will be due in the quarter in which you were notified of your certification (*not the date on which you took the examination*). Please refer to the following for guidance:

Date of Notification of Certification	Certification Maintenance Due Dates
<i>January-March 2018</i>	<i>March 15, 2021</i>
<i>April-June 2018</i>	<i>June 15, 2021</i>
<i>July-September 2018</i>	<i>September 15, 2021</i>
<i>October-December 2018</i>	<i>December 15, 2021</i>

The NCC website has more detailed information

For more information about the certification maintenance program, click the purple "Maintain your Certification" box.

For more information on your Education Plan and the Continuing Competency Assessment (CCA), click on the green "Continuing Competency Specialty Assessment" box.

TERMS OF CERTIFICATION AND CERTIFICATION MAINTENANCE

**VISIT THE NCC WEBSITE
AND DOWNLOAD YOUR
CONTINUING COMPETENCY
ASSESSMENT BROCHURE
FOR COMPLETE DETAILS!**

CONTINUING COMPETENCY ASSESSMENT (CCA)

NCC views certification as a process that functions throughout an individual nurse or nurse practitioner's career. It reflects life-long learning, ongoing professional development and is supported by maintaining specialty knowledge competencies.

The standard process for the NCC Certification Maintenance Program makes use of an assessment tool and resulting personal education plan:

- Complete the continuing competency assessment (CCA) that reflects the current knowledge competencies aligned with your certification specialty at the beginning of each new certification maintenance cycle.
- Earn CE as specified by the education plan developed from your assessment. Your education plan outlines the CE needed to maintain your NCC certification. ***Only CE earned after you have taken your assessment can be used to maintain your certification. It must address the CE needs as outlined by your educational plan.***

This program provides continuing validation that NCC certified nurses and nurse practitioners are maintaining their specialty knowledge competencies based on current practice and examination content.

Download Continuing Competency Assessment brochures for details by clicking the links below.

Four Steps to Continuing Competency

<http://www.nccwebsite.org/resources/docs/cca-steps.pdf>

Continuing Competency Assessment - Education Plan Examples

<http://www.nccwebsite.org/resources/docs/cca-education-plans.pdf>